

## THE SMALL BUSINESS SURVEY 2019 BENCHMARK POSITIONS

► [View Survey Position Descriptions \(click here\)](#) ◀

### THE EXECUTIVE SURVEY

President and Chief Executive Officer (CEO)  
Chief Operating Officer (COO)  
Chief Financial Officer (CFO)  
Top Position Finance & Admin/Corp Resources  
Top Position Region (General Manager)  
Top Position Business Unit (Branch)  
Top Position Legal Services  
Top Position Research and Development  
Top Position Engineering

### THE TECHNICAL SURVEY

Marketing Proposal Coordinator  
Business Systems Analyst 1  
Drafting / BIM Designer 2  
Database Administrator 1  
Engineer (Level D)  
Engineer (Level C)  
Engineer (Level B)  
Web Administrator 1  
Senior Project/ Department Manager  
Project Manager  
Team/Project Leader 2  
Graphic Designer 2  
Quality Assurance Manager  
Quality Assurance Analyst 1  
Field Services Technician  
Technical Support 4  
Technical Support 2  
Systems Administrator 2  
Technology Solutions Architect 1  
Technology Solutions Analyst 2

### THE PROFESSIONAL & ADMIN SURVEY

Controller  
Manager Accounting  
Accountant 2  
Accounting Clerk 2  
Accountant 3  
Business Analyst 2  
Communications / Public Relations Specialist  
Customer Service Representative 2  
Finance Executive  
Manager Fund Development  
Representative Fund Development  
Manager Human Resources 1  
Human Resources Analyst/ Generalist 2  
Human Resources Administrator  
Payroll Coordinator  
Human Resources Advisor/HR Business Partner  
Lawyer / In-House Counsel 1  
Regulatory Affairs Manager  
Top Division Executive  
Payroll / Benefits Lead  
Department / Program / Unit Manager  
Business Development Representative  
Marketing Manager  
Market Analyst 2  
Marketing Coordinator  
Account Executive 1  
Account Manager 1  
Sales Support / Coordinator  
Sales Manager  
Sales Representative 3  
Sales Representative 2  
Executive Assistant  
Administrative Assistant 3  
Administrative Assistant 2  
Administrative Assistant 1  
Receptionist  
General Clerk 2  
Office Manager  
Data Entry Operator 2

### THE SUPPLY CHAIN & MANUF SURVEY

Contract Administrator  
Facilities Manager  
Facilities Maintenance Mechanic  
Maintenance Worker  
Facilities Coordinator  
Safety Manager  
Safety Advisor 1  
General Manager  
Production Planner 2  
Product Development Manager  
Plant/Process Operator 2  
Procurement Manager, Supply Chain  
Buyer 2, Supply Chain  
Materials Manager, Supply Chain  
Operations Manager  
Director Operations  
Production Supervisor (Level 1)  
Operator/Assembler 3  
Operator/Assembler 1  
Quality Control Analyst 2  
Scientist 3  
Scientist 2  
Technical Field Advisor  
Technologist 3  
Unskilled Labourer  
Shipping/Receiving Clerk  
Warehouse Manager  
Stock Handler 1  
Logistics Analyst  
Traffic Supervisor  
Inventory Manager  
Order Picker  
Dispatcher 1  
Truck Driver – Heavy  
Truck Driver – Light  
Fleet Manager